

APPENDIX A

Proposed 2014/15 Fees and Charges - with effect from 1 April 2014

Service Group

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Note :

The charges are inclusive of standard rate VAT unless they are shown as:

- Exempt (e).
- Non-Business (n)
- Zero Rated (z).

Note : standard rate VAT applicable: from 04.01.11 20%

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
PORT OF WISBECH AUTHORITY (NENE PORTS) FEES & CHARGES				
1. <u>Harbour and Light Dues</u>				£8,400
a. To Wisbech - per G.T.	0.449 (z)	0.471 (z)	5.0%	
b. To Sutton Bridge - per G.T.	0.375 (z)	0.394 (z)	5.0%	
Oil Spill Prevention Charge - per ship per visit	17.10	17.95	5.0%	£250
2. <u>Conservancy Dues</u>				£7,000
a. To Wisbech - per G.T.	0.326 (z)	0.342 (z)	5.0%	
b. To Sutton Bridge - per G.T.	0.326 (z)	0.342 (z)	5.0%	
3. <u>Wharfage Dues (Wisbech Only)</u>				£1,500
(i) Steel & Iron products - per tonne	0.456 (z)	0.479 (z)	5.0%	
(ii) Timber (Deals, battens, boards etc) - per cu.m.	0.467 (z)	0.490 (z)	5.0%	
(iii) Timber (Plywood, hardboard etc) - per cu.m.	0.590 (z)	0.620 (z)	5.0%	
(iv) Grain, Animal Feeds - per tonne	0.431 (z)	0.453 (z)	5.0%	
(v) Fertilisers, Sand, Salt - per tonne	0.528 (z)	0.554 (z)	5.0%	
(vi) Aggregates - per tonne	0.528 (z)	0.554 (z)	5.0%	
(vii) Bricks, Scrap Metal - per tonne	0.456 (z)	0.479 (z)	5.0%	
Others by arrangement				
(viii) ISPS Charge - per ship per visit	29.86 (z)	31.35 (z)	5.0%	
4. <u>Pilotage and Boarding & Landing Dues</u>				£14,150
a For a vessel to Wisbech - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	651.50 (z)	684.08 (z)	5.0%	
(ii) exceeding 1000	0.653 (z)	0.686 (z)	5.0%	
b For a vessel to Sutton Bridge - total for inward and outward - per G.T.				
(i) 1000 or below (Minimum - Lump Sum)	611.40 (z)	641.97 (z)	5.0%	
(ii) exceeding 1000	0.611 (z)	0.642 (z)	5.0%	
<u>Additional Charges</u> (excluding any charges imposed by terminal operators or agents in respect of attendance at ships by boatmen / ropemen or other personnel)				
c Detention If a pilot is detained on board or taken to another port as a result				

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
of extreme weather or other unavoidable causes: a charge per hour of	63.30 (z)	66.47 (z)	5.0%	
up to a maximum of	949.34 (z)	996.81 (z)	5.0%	
The ship will also be liable for any public transportation costs of the pilot's return to port of boarding and subsistence charges during this time.				
d 'Dead Ship' For <i>force Majeure</i> pilotage of a vessel without the use of main engine/s, the compulsory pilotage rate is as per 4(a) and 4(b) plus 100%.				
e Harbour Services Vessel movements in harbour area including mooring and unmooring and moving berth, a flat rate charge of	88.20 (z)	92.60 (z)	5.0%	
f Attendance For pilotage subsequently not required for a tide or failure to amend ETA/ETD or vessel does not arrive as advised, a flat rate of	88.20 (z)	92.60 (z)	5.0%	
For inward passage cancelled following attendance, a further flat rate charge for boarding service of	73.10 (z)	76.75 (z)	5.0%	
g Pilot Exemption Certificate Application (Processing fee) For a Master of any vessel over 20m working in the harbour jurisdiction without a pilot must apply for a PEC, subject to approval from the Harbour Mas	262.50	275.65	5.0%	
h Pilot Exemption Fee 25% of Full Pilotage (per day)				
i Dredging/Bed Levelling (Charge per Hour) Minimum of 3 hours, plus mobilisation (see below) Tariff rates for Dredging/Bed Levelling apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.	259.46	272.40	5.0%	
j Towing (Charge per Hour) Minimum of 2 hours within the confines of the harbour areas, plus mobilisation/cancellation time (see below) Minimum of 4 hours for a stern tow from seaward to Sutton Bridge, plus mobilisation time (see below)	259.46 (z)	272.40 (z)	5.0%	
k Mobilisation/Cancellation fee Time (Charge per Hour) Charge for passage to place towing vessel on station, with a Minimum of 1 hour. No charge will apply if cancelled 4 hrs before HW	155.63 (z)	163.40 (z)	5.0%	
l Surveying Per day or part thereof, hire of equipment	152.37	160.00	5.0%	
Per hour, for processing results	82.93	87.10	5.0%	
Cancellation fee of 40% of completed works				
m Harbour vessel's workboat hire (Charge per hour) Per hour, Minimum 4 hours, small boat hire Orca WB1	79.70	83.70	5.0%	

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Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Per hour, minimum 4 hours, small workboat hire Nene Surveyor	162.75	170.90	5.0%	
Per hour, minimum 4 hours, pilot boat hire Nene Pilot, Fenland Pilot	210.00	220.50	5.0%	
Per hour, minimum 4 hours, Fenlander Tug	259.46	272.45	5.0%	
Charges for i and l above, if during weekends or between 18:00 and 06:00 on any week day shall be +50%				
Tariff rates for surveying apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.				
n Marine Works Application Processing Fee (minimum)	73.51	77.20	5.0%	
o Duty Officer Call Out Charge Out of hours (per hour) - 1600 - 0800	84.77	89.00	5.0%	
p Marine Works Superintendence - per hour (minimum 1 hour)	84.00	88.20	5.0%	
Small Commercial Vessels - Non Resident.				
<u>Mooring on Authority's Pontoons at Sutton Bridge or Wisbech</u>				
Per metre LOA per 24 hours or part there of	5.50	5.75	4.5%	
Per metre per 7 days	24.00	25.00	4.2%	
Small Commercial Vessels - Resident/Non Resident				
Harbour & Light Dues & Conservancy Charge per vessel per visit.	20.00 (z)	21.00 (z)	5.0%	
Fuel Transfer Charge or Permission to fuel from tanker or across Authority's property.				
Per vessel per bunker and subject to 24 hours notice and Harbour Master's permission.	39.00	39.00	0.0%	
NB for purposes of this tariff addendum, Small Commercial Vessels are deemed those certified under the MCA Small Commercial Code of Practice and/or 24 metres LOA or below.				
Commercial Vessels - Lay By Wisbech Commercial Quay				
For all commercial vessels other than defined small commercial vessels, a charge per gross tonne shall apply per entry as follows.	0.80	0.84	5.0%	
An entry shall permit a maximum stay of four days after which further layby berthing dues become payable. Minimum 4 days.				
Harbour & Light Dues, Pilotage, Conservancy, ship's waste, oil spill and ISPS charges as per tariff.				

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
<p>Wisbech ship berths are NAABSA berths and vessels are subject to being required to move on demand. If dead ship, berthing conditions are strictly by prior agreement with the Harbour Master.</p> <p>VAT payable where applicable. All charges fall due on demand and before departure unless account facilities have been applied for and approved in advance.</p>				
<p>5. <u>Wisbech Yacht Harbour</u> (All Rates include VAT at standard rate)</p> <p>a Pontoon Berths - Contract (Long Term) Berthing Rates Standard Term - (Vessel LOA greater than 6.0m)</p> <p>12 months 6 months 3 months (min contract)</p> <p>Port of Wisbech Authority Annual Licence</p> <p>note</p> <ul style="list-style-type: none"> - For contract berthing customers boats can remain afloat or be stored ashore. - All long term contracts can be entered into at any time during the year, regardless of whether or not this overlaps financial years. <p>b Pontoon Berths - Non-Contract (Visitor) Berthing Rates (Including Port of Wisbech Authority licence contribution)</p> <p>Daily - per 24 hours (minimum charge £5.00) Weekly Monthly (28 days) Special Events Short Stay Berth (Subject to availability) Max 2 hrs, not overnight Sail Training Vessels Club Rallies of over 2 Boats per visit Narrow Boats over 11m LOA Weather-bound craft maximum of one week</p> <p>Conditions of Use</p> <p>This tariff should be read in conjunction with the Wisbech Yacht Harbour Terms and Conditions of Use and the Berthing Licence.</p> <p>1 All contracts are subject to availability and all fees payable in advance. Exceptions are berth holders requiring 6 months or more occupancy who may pay monthly by Standing Order, subject to a 5% administration charge.</p> <p>2 Cancelled contracts will attract a cancellation fee of 15% of the total contract value.</p>	<p>Rate/metre £</p> <p>119.00 80.00 48.00</p> <p>12.20 (z)</p> <p>Rate/metre £</p> <p>1.40 5.90 18.50 POA No charge Less 20% Less 20% Less 20% Less 20%</p>	<p>Rate/metre £</p> <p>125.00 84.00 50.50</p> <p>13.00 (z)</p> <p>1.50 6.20 19.40 POA No charge Less 20% Less 20% Less 20% Less 20%</p>	<p>5.0% 5.0% 5.2%</p> <p>6.6%</p> <p>7.1% 5.1% 4.9%</p>	<p>a - b £3,200</p>

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
3 An administration fee of 10% may be applied to all non-contract charges which are invoiced against any vessel which leaves the Yacht Harbour before settlement of an account.				
4 Berthing charges include Port of Wisbech harbour dues, portable water for filling tanks and access to Yacht Harbour facilities. NB Visiting craft are not guaranteed an alongside berth and depending on availability may be required to raft up.				
5 Multi-hulled vessels may be subject to a surcharge of 1.5 times actual rate.				
6 Commercial vessels, (those not designed and/or used for leisure purposes), may be subject to a surcharge of actual costs as a result of charges levied by Local or Statutory authorities.				
7 LOA, (length overall), is the maximum length of any vessel and includes overhangs (push pits, pull pits, bowsprits, davits, etc)				
Administration charge for visiting vessels leaving without paying dues in full	26.00	27.50	5.8%	
Administration charge for each debtor account referred for collection	98.00	103.00	5.1%	
Administration charge for change in billing method after berthing application is accepted	26.00	27.50	5.8%	
d Ancillary Charges				£1,200
All yard services apply from 08:00 to 16:30 Monday to Friday excluding Bank Holidays. Otherwise charges are plus 100%.				
Any emergency weekend lifting plus 100%				
(i) Boat lifting - Up to 15m LOA or 20 tonnes				
Lift Out				
To yard, including shoring up using boat cradle/stands. Per metre	15.40	16.20	5.2%	
Minimum Charge	92.40	97.00	5.0%	
Relaunch/Lift onto Trailer				
Per metre.	15.40	16.20	5.2%	
Minimum Charge	92.40	97.00	5.0%	
(ii) Vessels over 15m LOA and /or 20 tonnes to 55 tonnes plus 30%.				
Lift Out				
To yard, including shoring up using boat cradle/stands. Per metre	20.00	21.00	5.0%	
Marine Service waiting charge per hour per person	35.00	37.00	5.7%	
Relaunch/Lift onto Trailer				
Per metre.	20.00	21.00	5.0%	
Weekly yard charge. Per metre Per week	7.20	7.60	5.6%	
(iii) Vessels over 15m LOA and /or 55 tonnes to 75 tonnes plus 40%.				
Lift Out				
To yard, including shoring up using boat cradle/stands. Per metre	21.70	22.80	5.1%	
Marine Service waiting charge per hour per person	35.00	37.00	5.7%	
Relaunch/Lift onto Trailer				

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Per metre.	21.70	22.80	5.1%	
Weekly yard charge. Per metre Per week	7.20	7.60	5.6%	
(iii) Lift out				
Hold in Slings (subject to availability). Per metre, per 30 minutes Return to water	6.30	6.60	4.8%	
Block Off (ie. non use of yard cradle/stands). Per metre	8.10	8.50	4.9%	
Pressure wash by yard. Per metre.	5.00	5.25	5.0%	
Hire of electric pressure washer (subject to availability). Per use.	9.90	10.40	5.1%	
Hire of petrol pressure washer (subject to availability). Per day. Plus Fuel.	36.00	38.00	5.6%	
(ii) Boom Crane Lifting . Max 3 tonnes.				
Mast stepping/unstepping , per mast/per hour or part/per metre	10.00	10.50	5.0%	
Engine lift , per engine, per hour or part.	64.70	68.00	5.1%	
Comercial Engine Lift	POA	POA	New	
Small boat lift. Per metre each way.	10.00	10.50	5.0%	
Minimum charge each way.	39.80	41.80	5.0%	
Other plant not provided by Harbour Authority. Permission to bring plant onto harbour property. Subject to Harbour Master's approval. Per use.	46.20	48.50	5.0%	
(iii) Other Services				
Mast Storage. Per mast up to 12m vessel LOA. Single payment . Over 12m vessel LOA. Single payment.	46.20 64.70	48.50 68.00	5.0% 5.1%	
Boat Trailer or Cradle Storage (subject to availability of space). p/a	66.50	69.80	5.0%	
Miscellaneous Storage as per trailer tariff	66.50	69.80	5.0%	
Boat movement by yard staff per hours, per metre				
Under boat's own power	4.80	5.00	4.2%	
Using WYH workboat	12.00	12.60	5.0%	
Cleaning boat yard if left untidy. Per hour.	54.50	57.20	5.0%	
Marine Services Labour				
For any additional work per hour.	36.00	38.00	5.6%	
Marina pump out. Per use, subject to availability.	5.40	5.70	5.6%	
Non boatyard temporary hard standing. Subject to availability. Charges as per non contract berthing rates.				
Hire of forklift and operator. Up to 2.8 tonne lifts. First half hour or part.	50.00	52.50	5.0%	

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Per additional hour	25.00	26.25	5.0%	
Scaffold Board hire per week or part thereof.	29.50	31.00	5.1%	
Electricity By prepaid card from Harbour Office				
Tradesmen's Licence. Annual working permit. Tradesmen to work in boatyard, yacht harbour or slipway. Subject to insurance and Harbour Master's approval.	36.00	38.00	5.6%	
Slipway Haul and launch per metre	39.00	41.00	5.1%	
Shoring up. Time and materials basis.				
Slip rent per day per metre.	4.00	4.20	5.0%	
Crab Marsh Work Shop Premium under cover boat storage - short term Contract Only (berthing Contract rate + £150 per month)		NEW		
6. Sewage Disposal				
Properties not connected to mains sewer				
Private dwellings				
Service charge (per annum)	< As per AW >	< As per AW >		
Standing charge (per annum)				
Charges to Roddons as per the Transfer Agreement				
7. Mini Factories				£0
Rents negotiable within:				
a. the minimum - per square foot and;	4.00 (e)	4.00 (e)	0.0%	
** b. the maximum - per square foot	7.00 (e)	7.15 (e)	2.1%	
c. the minimum - per square metre and;	43.06 (e)	43.06 (e)	0.0%	
** d. the maximum - per square metre	75.35 (e)	76.96 (e)	2.1%	
It should be noted that VAT is applicable on rental income at Venture House & South Fens Enterprise Park Includes charges for acceptable trade refuse collection and disposal, insurance, water rates (where applicable), and site maintenance.				
** to be applied when market forces dictate				
8. South Fens Business Centre, Chatteris charges shown net of VAT				£0
a. Rent per square foot	n/a	n/a		

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Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Units over 1075 ft2	17.25	17.75	2.9%	
Units over 540 ft2	17.50	18.00	2.9%	
Units over 225 ft2	18.00	18.50	2.8%	
Units under 225 ft2	18.50	19.00	2.7%	
b. Rent per square metre	n/a	n/a		
Units over 100m2	185.68	191.06	2.9%	
Units over 50m2	188.37	193.75	2.9%	
Units over 21m2	193.75	199.13	2.8%	
Units under 21m2	199.13	204.51	2.7%	
c. Catering				Room Hire
Tea and coffee per head	2.00	2.00	0.0%	c - f
Orange Juice per jug	1.50	1.50	0.0%	£1,300
d. Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for tenants - per hour				
Beech	19.50	20.00	2.6%	
Oak/Apple	14.50	15.00	3.4%	
Meeting rooms (first hr free)	7.50	8.00	6.7%	
Rates for tenants - per half day				
Beech	50.00	52.50	5.0%	
Oak/Apple	36.50	37.50	2.7%	
Meeting rooms	19.50	20.00	2.6%	
Rates for tenants - per full day				
Beech	82.00	83.00	1.2%	
Oak/Apple	60.00	61.50	2.5%	
Meeting rooms	33.50	34.00	1.5%	
e. Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for others - per hour				
Beech	31.00	32.00	3.2%	
Oak/Apple	19.50	20.00	2.6%	
Meeting rooms	12.00	12.50	4.2%	
Rates for others - per half day				
Beech	77.50	79.00	1.9%	
Oak/Apple	55.00	56.00	1.8%	
Meeting rooms	28.00	29.00	3.6%	
Rates for others - per full day				
Beech	137.00	139.00	1.5%	
Oak/Apple	98.00	100.00	2.0%	
Meeting rooms	45.00	46.00	2.2%	
f. Evenings/Weekend room charges				
Rates for others - per hour				
Beech	60.00	62.00	3.3%	

Growth & Infrastructure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Oak/Apple	50.00	52.00	4.0%	
Rates for others - per half day				
Beech	160.00	165.00	3.1%	
Oak/Apple	120.00	125.00	4.2%	
Rates for others - per full day				
Beech	335.00	340.00	1.5%	
Oak/Apple	275.00	280.00	1.8%	
9. <u>The Boathouse, Wisbech</u>				£0
charges shown net of VAT				
a. Rent per square foot				
Units 1 to 34	18.50	19.00	2.7%	
Unit 35	17.50	18.00	2.9%	
Units 36 to 38	18.00	18.50	2.8%	
b. Rent per square metre				
Units 1 to 34	199.13	204.51	2.7%	
Unit 35	188.37	193.75	2.9%	
Units 36 to 38	193.75	199.13	2.8%	
c. Catering				Room Hire
Tea and coffee per head	2.00	2.00	0.0%	b - e
Orange Juice per jug	1.50	1.50	0.0%	£1,200
d. Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for tenants - per hour				
Richard Young Large	19.50	20.00	2.6%	
Lambton/Young 1 or 2	14.50	15.00	3.4%	
Meeting rooms (first hr free)	7.50	8.00	6.7%	
Rates for tenants - per half day				
Richard Young Large	50.00	52.50	5.0%	
Lambton/Young 1 or 2	36.50	37.50	2.7%	
Meeting rooms	19.50	20.00	2.6%	
Rates for tenants - per full day				
Richard Young Large	82.00	83.00	1.2%	
Lambton/Young 1 or 2	60.00	61.50	2.5%	
Meeting rooms	33.50	34.00	1.5%	
e. Weekday room charges (Mon-Fri 9am to 5pm)				
Rates for others - per hour				
Richard Young Large	31.00	32.00	3.2%	
Lambton/Young 1 or 2	19.50	20.00	2.6%	
Meeting rooms	12.00	12.50	4.2%	
Rates for others - per half day				
Richard Young Large	77.50	79.00	1.9%	

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Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Lambton/Young 1 or 2	55.00	56.00	1.8%	
Meeting rooms	28.00	29.00	3.6%	
Rates for others - per full day				
Lambton/Young 1 or 2	137.00	139.00	1.5%	
Henson/Lambton/Young	98.00	100.00	2.0%	
Meeting rooms	45.00	46.00	2.2%	
f. Evenings/Weekend room charges				
Rates for others - per hour				
Richard Young Large	60.00	62.00	3.3%	
Lambton/Young 1 or 2	50.00	52.00	4.0%	
Rates for others - per half day				
Richard Young Large	160.00	165.00	3.1%	
Lambton/Young 1 or 2	120.00	125.00	4.2%	
Rates for others - per full day				
Richard Young Large	335.00	340.00	1.5%	
Lambton/Young 1 or 2	275.00	280.00	1.8%	
10. Fenland Hall, March				
a. Room Hire - per morning or afternoon session				£0
(i) Council Chamber	68.20 (e)	70.25 (e)	3.0%	
(ii) Other Rooms	29.95 (e)	31.00 (e)	3.5%	
(ii) Supplement for use - after 6.30pm	29.95 (e)	31.00 (e)	3.5%	
- on Saturdays and Sundays	71.70 (e)	74.00 (e)	3.2%	
- tea/coffee (minimum charge)	10.30	11.00	6.8%	
- tea/coffee/biscuits (per head)	1.55	2.50	61.3%	
- tea/coffee (per head)	1.05	2.00	90.5%	
In respect of Parish Councils, Association of Local Councils, and approved charities, free of charge, but supplementary charges apply as appropriate				

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
1. Licences and Certificates				£100
a. Unfit Food Certificates				
(i) - per hour inclusive of travelling expenses	74.90 (n)	77.00 (n)	2.8%	
(ii) - minimum charge	40.50 (n)	41.50 (n)	2.5%	
b. Export Certificates	75.00 (n)	77.00 (n)	2.7%	
c. Acupuncture/Cosmetic piercing/Electrolysis/Semi-permanent skin colouring				
(i) - Licence fee	150.00 (n)	154.00 (n)	2.7%	
(ii) - renewal/transfer/variation	41.60 (n)	42.70 (n)	2.6%	
d. Detained Food - Recovery of commercial storage costs	Cost Recovery	Cost Recovery		
2. Stray Dogs				
Return of Stray Dog - includes statutory fee of £25.00	35.50 (n)	35.50 (n)	0.0%	
plus kennelling fee - per day or part thereof	10.00 (n)	10.00 (n)	0.0%	
plus administration fee - per dog	10.80	11.10	2.8%	
3. Training Courses				
CIEH Foundation (Level 2) (Food Safety; Health & Safety; Healthier Foods/Special Diets) (* Multiple course bookings - any second Level 2 course booked at the same time is discounted by 50%)	58.00 (e)	58.00 (e)	0.0%	
Level 3 Per module	58.00 (e)	58.00 (e)	0.0%	
Level 3 Full course	154.20 (e)	154.20 (e)	0.0%	
CIEH Level 2 Refresher, COSHH; Risk Assessment; Manual Handling (Multiple course bookings - any second of these courses booked at the same time is discounted by 10%)	38.50 (e)	38.50 (e)	0.0%	
Optional lunch cost when attending a whole day course	5.00 (n)	5.00 (n)		
4. Process Authorisation Fees				
a. Application fees				
Standard	1,579.00 (n)	1,579.00 (n)	0.0%	
Additional fee for operating without a permit	1,137.00 (n)	1,137.00 (n)	0.0%	
Petrol Vapour Recovery I, Small Waste Oil Burner and Dry Cleaners Reduced Fee	148.00 (n)	148.00 (n)	0.0%	
Petrol Vapour Recovery I and II combined	246.00 (n)	246.00 (n)	0.0%	
Other Reduced Fee Activities	346.00 (n)	346.00 (n)	0.0%	
Reduced fee activities: Additional fee for operating without a permit	68.00 (n)	68.00 (n)	0.0%	
Standard Mobile Plant for the 1st & 2nd applications	1,579.00 (n)	1,579.00 (n)	0.0%	
for the 3rd to 7th applications	943.00 (n)	943.00 (n)	0.0%	
for the 8th and subsequent applications	477.00 (n)	477.00 (n)	0.0%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts				
b. Annual Subsistence Charge				
Standard Process (Low)	£739 (+£99)* (n)	£739 (+£99)* (n)	0.0%	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Standard process Medium	£1111 (+149)* (n)	£1111 (+149)* (n)	0.0%	
Standard process High	£1672 (+198)* (n)	£1672 (+198)* (n)	0.0%	
Reduced fee activities Low/Med/High	£76 / £151 / £227 (n)	£76 / £151 / £227 (n)	0.0%	
PVR I & II combined	£108 / £216 / £326 (n)	£108 / £216 / £326 (n)	0.0%	
Other Reduced Fee Activities Low/Med/High	£218 / £349 / £524 (n)	£218 / £349 / £524 (n)	0.0%	
Standard Mobile Plant 1st & 2nd permits Low/Med/High	£618 / £989 / £1484 (n)	£618 / £989 / £1484 (n)	0.0%	
for the 3rd to 7th permits Low/Med/High	£368 / £590 / £884 (n)	£368 / £590 / £884 (n)	0.0%	
8th and subsequent permits Low/Med/High	£189 / £302 / £453 (n)	£189 / £302 / £453 (n)	0.0%	
Late payment Fee	£50 (n)	£50 (n)	0.0%	
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation				
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts				
c. Transfer and Surrender				
Standard process transfer	162.00 (n)	162.00 (n)	0.0%	
Standard process partial transfer	476.00 (n)	476.00 (n)	0.0%	
New operator at low risk reduced fee activity (extra one-off subsistence charge - s	75.00 (n)	75.00 (n)	0.0%	
Surrender: all Part B activities	0.00 (n)	0.00 (n)	0.0%	
Reduced fee activities: transfer	0.00 (n)	0.00 (n)	0.0%	
Reduced fee activities: partial transfer	45.00 (n)	45.00 (n)	0.0%	
d. Temporary transfer for mobiles				
First transfer	51.00 (n)	51.00 (n)	0.0%	
Repeat following enforcement or warning	51.00 (n)	51.00 (n)	0.0%	
e. Substantial change				
Standard process	1,005.00 (n)	1,005.00 (n)	0.0%	
Standard process where the substantial change results in a new PPC activity	1,579.00 (n)	1,579.00 (n)	0.0%	
Reduced fee activities	98.00 (n)	98.00 (n)	0.0%	
5. Food Premises				
Copy register entries: Subject to charging policy under Freedom Of Information Act				
6. Ship Sanitation Certificates				
Per Vessel (Gross Tonnage)				
Up to 1,000	72.00 (n)	72.00 (n)	0.0%	*
1,001 - 3,000	108.00 (n)	108.00 (n)	0.0%	*
3,001 - 10,000	165.00 (n)	165.00 (n)	0.0%	*
10,001 - 20,000	216.00 (n)	216.00 (n)	0.0%	*
20,001 - 30,000	273.00 (n)	273.00 (n)	0.0%	*
Over 30,000	330.00 (n)	330.00 (n)	0.0%	*
Vessel capacity between 50 & 1,000 persons	330.00 (n)	330.00 (n)	0.0%	
Vessel capacity over 1,000 persons	567.00 (n)	567.00 (n)	0.0%	
* Increase to be in line with Association of Port Health Authorities Recommended Charges, determined in April 2013				

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
g. Exclusive Rights of Burial in an Earthen Grave, including Premium Plots for Non Residents 100% added to fees set out in c & e				
j. Transfer of Ownership of Exclusive Rights				
Transfer of Ownership (Internment of ER Holder)	33.00 (n)	35.00 (n)	6.1%	
Transfer of Ownership	66.00 (n)	70.00 (n)	6.1%	
k. Exhumation of Coffin - minimum charge	1,500.00 (n)	1,800.00	20.0%	
l. Exhumation of Cremated remains - minimum charge	345.00 (n)	414.00	20.0%	
m. Monuments, Gravestones, Tablets and Monumental Inscription For the right to erect or place on a grave or vault, in respect of which an exclusive right of burial has been granted:				
Additional added Inscription	82.00 (n)	85.00 (n)	3.7%	
Single Memorial headstone not exceeding 3 ft. in height - Child	132.00 (n)	135.00 (n)	2.3%	
Single Memorial headstone not exceeding 3 ft. in height on single plinth - Adult	156.00 (n)	160.00 (n)	2.6%	
Single Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	234.00 (n)	245.00 (n)	4.7%	
Double Memorial headstone not exceeding 3 ft. in height on double plinth - Adult	312.00 (n)	325.00 (n)	4.2%	
Kerb Set &/or Flatstone Child Plot 6 ft x 3 ft (Traditional Area)	132.00 (n)	135.00 (n)	2.3%	
Kerb Set &/or Flatstone Adults Plot (Single Traditional Area)	272.00 (n)	295.00 (n)	8.5%	
Kerb Set &/or Flatstone Adult Plot (Double Traditional Area)	544.00 (n)	575.00 (n)	5.7%	
Single Vase - Not exceeding 10" in diameter and 8" in height	65.50 (n)	68.50 (n)	4.6%	
Single Tablet - 18" x 18" with or without Vase on any single grave or cremation plot	167.00 (n)	175.00 (n)	4.8%	
Double Tablet - 42" x 18" with or without Vase on any double grave or cremation plot	251.00 (n)	265.00 (n)	5.6%	
Note A vase without any inscription requires no further rights				
n. Mount Pleasant Cemetery Wisbech				
Hire of Chapel - Standard Fee	95.00 (n)	95.00 (n)	0.0%	
o. Grave Space Maintenance				
Lawn Areas - Headstones washed & cleaned in Dec, March, June & Sept each year	210.00 (n)	225.00 (n)	7.1%	
Traditional Areas - Single maintained as above incl removal of vegetation & clean surrounds	262.00 (n)	275.00 (n)	5.0%	
Traditional Areas - Double maintained as above incl removal of vegetation & clean surrounds	472.00 (n)	495.00 (n)	4.9%	
p. Burial Information				
Internment information & historical records - per plot - up to 5 plots	24.40 (n)	25.00 (n)	2.5%	
Internment information & historical records - each plot	5.60 (n)	5.80 (n)	3.6%	
Internment information & historical records (accompanied) - up to 2 hrs	54.50 (n)	56.00 (n)	2.8%	
Internment information & historical records (accompanied) - each additional hour	32.50 (n)	33.50 (n)	3.1%	
q. Cemetery Keys				
a. Provision of security coded keys for access to cemeteries	15.75 (n)	15.75 (n)	0.0%	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
r. Benches New base, plaque & Teak seat/bench	POA (n)	POA (n)		
s. Trees Purchase, planting, Plaque & maintenance	POA	POA		
t. Short Notice Fee Internment arrangements required with less than 2 working days		52.50 (n)	New	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
9. Commercial Waste (Standard Prices Per Collection)*				£6,000 (net of disposal costs)
a. General Commercial Waste	per sack or equivalent for 25 to 99 sacks per sack or equivalent for 100 or more sa	1.95 (n) 1.75 (n)	0.0% 2.9%	
Wheeled Bins - 240 litre	6.95 (n)	7.10 (n)	2.2%	
360 litre	7.50 (n)	7.65 (n)	2.0%	
660 litre	10.90 (n)	11.10 (n)	1.8%	
1,100 litre	15.75 (n)	15.75 (n)	0.0%	
b. Commercial Recycling	per sack or equivalent for 25 to 99 sacks per sack or equivalent for 100 or more sa	1.50 (n) 1.35 (n)	0.0% 3.7%	
Wheeled Bins - 240 litre	2.80 (n)	3.25 (n)	16.1%	
360 litre	3.55 (n)	4.00 (n)	12.7%	
660 litre	5.10 (n)	5.50 (n)	7.8%	
1,100 litre	7.60 (n)	7.60 (n)	0.0%	
c. Refuse from Charity Shops and Schools*	per sack or equivalent for 25 to 99 sacks per sack or equivalent for 100 or more sa	1.50 (n) 1.35 (n)	0.0% 3.7%	
Wheeled Bins 240 litre	4.50 (n)	4.61 (n)	2.4%	
360 litre	4.90 (n)	4.97 (n)	1.4%	
660 litre	7.10 (n)	7.21 (n)	1.5%	
1,100 litre	10.25 (n)	10.25 (n)	0.0%	
d. Recycling from Charity Shops and Schools*	per sack or equivalent for 25 to 99 sacks per sack or equivalent for 100 or more sa	1.50 (n) 1.35 (n)	0.0% 3.7%	
Wheeled Bins 240 - 1100 litre fortnightly collection	5.00 (n)	5.00 (n)	0.0%	
* Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy				
10. Bulky Household Waste				
Transportation of up to a maximum of 4 items per visit including fridges (minimum charge)	23.00 (n)	25.00 (n)	8.7%	
(i) Each household item above 4 items including fridges	12.00 (n)	12.40 (n)	3.3%	
Corporate Director has discretion to waive charge in ccases of severe hardship				
11. Domestic Bin Provision				£450
Replacement 240Ltr Bins	Green, Brown or Blue			
a. Per unit 240 litre	24.50 (n)	29.50 (n)	20.4%	
Provision of Bins				
b. Supply 3 x 240lt wheeled bins to individual new or renovated property	64.50 (n)	69.50 (n)	7.8%	
c. Supply 1 x 600lt or 1100lt domestic wheeled bin to new multiple occupancy property	195.50 (n)	200.00 (n)	2.3%	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
12. Kitchen Caddies				£250
Kitchen caddy kit (caddy plus 50 paper sack liners)	5.20	5.40	3.8%	
Paper sack liners (50)	2.85	2.95	3.5%	
Paper wheeled bin liners (3)	1.80	1.80	0.0%	
13. Graffiti Removal Service				
Domestic Premises and Charities				
a. Graffiti treatment or removal first occasion per annum (cost of materials)		12.50	NEW	
b. Graffiti treatment or removal subsequent occasions (cost of materials & labour)		50.00	NEW	
Commercial Premises				
c. Graffiti treatment or removal (per hour)		50.00	NEW	
14. Clinical Waste				
a. Tiger sacks (each)	7.20	7.20	0.0%	
i. Non-infectious 'Industrial' Offensive Waste		6.00 (n)	NEW	
ii Non-infectious 'Commercial' Offensive Waste ***		4.00 (n)	NEW	
iii Non-infectious 'Household' Offensive Waste ***				
b. Clinical Sacks	8.80	8.80	0.0%	
i. Infectious 'Industrial' Waste		7.33 (n)	NEW	
ii Infectious 'Commercial' Waste ***		5.00 (n)	NEW	
iii Infectious 'Household' Waste ***				
c. 4.5 litre sharps container (each)	23.35	23.35	0.0%	
d. 6.5 litre sharps container (each)	27.10	27.10	0.0%	
e. 11.5 litre sharps container (each)	38.40	38.40	0.0%	
f. Fempak (Quantity in single purchase more than 5)	31.50	31.50	0.0%	
g. Fempak (Quantity in single purchase 1-5)	38.80	38.80	0.0%	
h. Consignment Note charge per collection **	19.50	19.50	0.0%	
i. Domestic Tiger and clinical waste sacks (Household Waste)	Free	Free		
j. 4 Wheeled Bin 660-1100 litre Non-infectious 'Household' waste		38.00 (n)	NEW	
* Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service.				
** Charged per note where customer identifies waste as consigned				
*** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy				
15. Public Conveniences				
a. Sale of RADAR keys	5.00 (z)	5.00 (z)	0.0%	
b. Toilet entrance fee (where facilities allow for charging)	0.20 (n)	0.20 (n)	0.0%	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Note :				
VAT at the standard rate is deducted from charges for 10 or more hirings of pitches and facilities if payment is made in advance, subject to there being no refund for matches not played.				
Charges for additional matches are at the full rate				
16. <u>Leisure Charges</u>				
Swimming Pools - per session				£14,710
a. Adult swim	3.80	3.90	2.6%	
b. Junior swim	2.70	2.80	3.7%	
c. Concessionary swim (Seniors & Disabled)	2.70	2.80	3.7%	
d. Under 5's	1.10	1.10	0.0%	
e. Adult swim lesson (half hour)	5.80 (e)	6.00 (e)	3.4%	
f. Junior/Concessionary swim lesson (half hour)	4.70 (e)	4.85 (e)	3.2%	
g. Large pool hire	78.60 (e)	81.00 (e)	3.1%	
Small pool hire	40.10 (e)	41.30 (e)	3.0%	
h. Galas	101.00	104.00	3.0%	
i. Lifeguard	14.30	14.75	3.1%	
j. Optimum Card - one off payment	1.00	1.00	0.0%	
Lifestyle Fitness and Health Suites				
a. Fitness Studio				£18,020
Adult	6.70	6.90	3.0%	
Concessionary	4.80	4.95	3.1%	
b. Exercise Referral (incl Energetix)	3.30 (e)	3.40 (e)	3.0%	
c. Sauna & Steam Rooms	2.80	2.90	3.6%	
Memberships				
Lifestyle Joining Fee				
Adult	27.80	29.99	7.9%	
Concession	16.60			
Ambassador - Anytime				
Monthly plan	40.50	40.50	0.0%	
Monthly 6 month plan	36.50	36.50	0.0%	
Monthly 12 month plan	34.50	33.50	-2.9%	
Monthly - joint members	73.00	73.00	0.0%	

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Ambassador - Daytime (9am to 4.30 pm weekdays & all weekend)				
Monthly plan	28.80	30.50	5.9%	
Monthly 6 month plan	25.20	26.50	5.2%	
Monthly 12 month plan	23.20	23.50	1.3%	
Swimming Pool Membership				
Annual Adult	249.70	257.20	3.0%	
Annual Junior/Concession	174.70	179.95	3.0%	
Monthly Adult	25.00	25.75	3.0%	
Monthly Junior/Concession	17.50	18.00	2.9%	
Sports Activities				
Badminton Court/Table Tennis Hire				£3,610
a. Casual (Peak time)				
Hudson & Manor Leisure Centres Adults & Concessions	10.30	10.60	2.9%	
Fitness Classes				
Adult	5.80 (e)	6.00 (e)	3.4%	
Junior/Concessionary	4.80 (e)	4.95 (e)	3.1%	
prepaid concession member	2.70 (e)			
Ladies Only & 50+ sessions				
Adult	4.10 (e)	4.20 (e)	2.4%	
Concessionary	3.30 (e)	3.40 (e)	3.0%	
Indoor Netball/Basketball/Volleyball				
Adult & Concessions	33.20	34.20	3.0%	
Tennis				
Adult	6.30	6.50	3.2%	
Concessionary	4.10	4.20	2.4%	
Floodlit Hardplay Area (Manor Leisure Centre)				
All weather area				
- per hour	22.50	23.20	3.1%	
Football pitch & changing room	48.50	50.00	3.1%	
Artificial Turf Pitch				
Adults	34.70	35.75	3.0%	
Juniors	25.20	26.00	3.2%	
Childrens Activities peak	3.60	3.70	2.8%	
Childrens Activities off peak		3.20		

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
<p>17. Markets</p> <p>Licensees - Full Charge</p> <p>a. March (per 3m x 3m space)</p> <p>b. Chatteris (per 3m x 3m space)</p> <p>c. Whittlesey (per 3m x 3m space)</p> <p>Discount given for bankers order payments</p> <p>Casual Traders</p> <p>Additional seasonal premium will be added to all casual fees (Seasonal Premium 1 Sept to 31 December)</p> <p>a. March (per 3m x 3m space)</p> <p>b. Chatteris (per 3m x 3m space)</p> <p>c. Whittlesey (per 3m x 3m space)</p> <p>Markets - Non Market Days</p> <p>Trading on Chatteris Market Place on Non - Market Days (Tuesdays only)</p> <p>- Licensees (per 3m x 3m space)</p> <p>- Casual (per 3m x 3m space)</p> <p>Note:- For all markets extra space is sold pro-rata to the above charges</p> <p>Charity Stall at March on Saturdays (no stall provided on other days or markets)</p>	<p>11.50 (e)</p> <p>11.50 (e)</p> <p>8.70 (e)</p> <p>6.50%</p> <p>1.00 (e)</p> <p>15.50 (e)</p> <p>15.50 (e)</p> <p>12.70 (e)</p> <p>8.90 (e)</p> <p>12.70 (e)</p> <p>free</p>	<p>11.85 (e)</p> <p>11.85 (e)</p> <p>9.00 (e)</p> <p>6.50%</p> <p>1.00 (e)</p> <p>15.90 (e)</p> <p>15.90 (e)</p> <p>13.10 (e)</p> <p>9.15 (e)</p> <p>13.10 (e)</p> <p>free</p>	<p>3.0%</p> <p>3.0%</p> <p>3.4%</p> <p></p> <p>0.0%</p> <p>2.6%</p> <p>2.6%</p> <p>3.1%</p> <p></p> <p>2.8%</p> <p>3.1%</p> <p></p>	<p>£1,000</p>
<p>18. Fairs</p> <p>a. Chatteris</p> <p>- Summer</p> <p>- Additional fair</p> <p>b. March</p> <p>- Statute</p> <p>- Spring</p> <p>c. Whittlesey</p> <p>- Summer</p> <p>- Autumn</p> <p>- Spring</p> <p>d. Wisbech</p> <p>- Statute</p> <p>- Mart</p>	<p>524 (e)</p> <p>365 (e)</p> <p>2,327 (e)</p> <p>1,143 (e)</p> <p>365 (e)</p> <p>365 (e)</p> <p>365 (e)</p> <p>3,357 (e)</p> <p>7,200 (e)</p>	<p>540 (e)</p> <p>376 (e)</p> <p>2,397 (e)</p> <p>1,177 (e)</p> <p>376 (e)</p> <p>376 (e)</p> <p>376 (e)</p> <p>3,458 (e)</p> <p>7,416 (e)</p>	<p>3.0%</p> <p>3.0%</p> <p>3.0%</p> <p>3.0%</p> <p>3.0%</p> <p>3.0%</p> <p>3.0%</p> <p>3.0%</p>	<p>£450</p>

Environment & Leisure

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £																																			
19. "Four Seasons Events" Charges for the events in Wisbech, Whittlesey, Chatteris & March are to be agreed in consultation with the partners																																							
20. Hire Permits FDC Licenced Premises a. Events for each full single day, with up to 499 people attending at any one time, with or without a licensable activity. <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">weekdays & saturdays</td> <td style="text-align: right;">72.95</td> <td style="text-align: right;">75</td> <td style="text-align: right;">3.0%</td> </tr> <tr> <td></td> <td style="text-align: right;">sundays & bank holidays</td> <td style="text-align: right;">121.20</td> <td style="text-align: right;">125</td> <td style="text-align: right;">3.0%</td> </tr> </table> b. Events for each full single day, with 500 & 4,999 people attending at any one time, with or without a licensable activity. <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">weekdays & saturdays</td> <td style="text-align: right;">205.40</td> <td style="text-align: right;">212</td> <td style="text-align: right;">3.0%</td> </tr> <tr> <td></td> <td style="text-align: right;">sundays & bank holidays</td> <td style="text-align: right;">251.60</td> <td style="text-align: right;">259</td> <td style="text-align: right;">3.0%</td> </tr> </table> c. Events for each full single day, with over 5,000 people attending at any one time, with or without a licensable activity. <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">weekdays & saturdays</td> <td style="text-align: center;">on application</td> <td style="text-align: center;">on application</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">sundays & bank holidays</td> <td style="text-align: center;">on application</td> <td style="text-align: center;">on application</td> <td></td> </tr> </table> d. Any Commercial Events <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: center;">on application</td> <td style="text-align: center;">on application</td> <td></td> <td></td> </tr> </table>		weekdays & saturdays	72.95	75	3.0%		sundays & bank holidays	121.20	125	3.0%		weekdays & saturdays	205.40	212	3.0%		sundays & bank holidays	251.60	259	3.0%		weekdays & saturdays	on application	on application			sundays & bank holidays	on application	on application			on application	on application						
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Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
1. Travellers Sites				£0
- in consultation with Cambs CC	52 wks	52 wks		
a. Newbridge Lane, Wisbech - per pitch per week	78.56 (e)	78.56 (e)	0.0%	
b. Turf Fen, Murrow - per pitch per week	78.56 (e)	78.56 (e)	0.0%	
c. Seadyke Bank, Murrow - per pitch per week	78.56 (e)	78.56 (e)	0.0%	
d. Fenland Way, Chatteris - per pitch per week	78.56 (e)	78.56 (e)	0.0%	
e. Sandbank, Wisbech St Mary - per pitch per week	78.56 (e)	78.56 (e)	0.0%	
2012/13 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week				
2013/14 Breakdown Rent £71.04 Water £7.52 (direct recharge) per week				
2. Homeless Persons				
Creek Road, Hostel	52 wks	52 wks		£0
Unit One & Two Daily Rent	7.66 (n)	7.66 (n)	0.0%	
Unit One & Two Daily Service Charge	0.82 (n)	0.82 (n)	0.0%	
Unit Three, Four, Five & Six Daily Rent	6.57 (n)	6.57 (n)	0.0%	
Unit Three, Four, Five & Six Daily Service Charge	0.67 (n)	0.67 (n)	0.0%	
Unit Seven Daily Rent	14.23 (n)	14.23 (n)	0.0%	
Unit Seven Daily Service Charge	2.10 (n)	2.10 (n)	0.0%	
103 & 105 Grounds Avenue, March	n/a	n/a		
Temporary Accommodation (Leased from Roddons)				£4,650
3 Tithe Road, Chatteris	108.95 (n)	112.98 (n)	3.7%	
58 Burcroft Road, Wisbech	104.85 (n)	108.73 (n)	3.7%	
32 Magazine Close, Wisbech	114.65 (n)	118.89 (n)	3.7%	
2 Hawthorne Avenue, Wisbech	111.18 (n)	115.29 (n)	3.7%	
15 Victoria Place, Wisbech	94.54 (n)	98.04 (n)	3.7%	
40 Osborne Road, Wisbech	90.82 (n)	94.18 (n)	3.7%	
3 West Street, Wisbech	102.07 (n)	105.85 (n)	3.7%	
19 Duke Street, Wisbech	94.54 (n)	98.04 (n)	3.7%	
26 Burnsfield Estate, Chatteris	111.18 (n)	115.29 (n)	3.7%	
51 Peyton Avenue, March	111.18 (n)	115.29 (n)	3.7%	

Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
3. Development Services				
a. Building Control Fees - A detailed breakdown of fees is available from the Building Control department			4.8%	£10,000
b. Planning Fees - these are currently statutory fees. Contact the Planning team for details.				
c. Provision of Documents and Information				
(i) Local Plan (Full)	42.15	42.15	0.0%	
Local Plan (Interim Statement)	14.10	14.10	0.0%	
Town Extract	7.10	7.10	0.0%	
Village Extract	7.10	7.10	0.0%	
(ii) Copy of Planning Decision Notice (per A4 sheet)	0.35	0.35	0.0%	
(iii) Conservation Area Appraisals	14.10	14.10	0.0%	
(iv) Development Briefs	14.10	14.10	0.0%	
(v) Supplementary Planning Guidance, examples are Shop Fronts, Signs and Adverts	14.10	14.10	0.0%	
(vi) 6 x map extracts, planning/building regulation applications	14.10	14.10	0.0%	
(vii) Full Plan CD for Planning	35.80	35.80	0.0%	
d. Other Documents and Plans (Copies and Fax)				
(i) Search fee per 5 minutes	0.00	0.00		
A4	0.35	0.35	0.0%	
A3	0.35	0.35	0.0%	
(ii) Plan prints				
A0	1.25	1.25	0.0%	
A1	0.70	0.70	0.0%	
(iii) Plan negatives - per copy				
A0	35.00	35.00	0.0%	
A1	16.95	16.95	0.0%	
e. Invoicing Charge	10.70	10.70	0.0%	
f. Provision of Planning/Building Control and Engineering Information				
Decision notices & completion certificate				
(i) Building Regulations reference number provided	14.00	14.00	0.0%	
(ii) Building Regulations reference number NOT provided	63.20	63.20	0.0%	
Letter of Comfort	41.90	41.90	0.0%	

Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
g. Completion of Questionnaires/Surveys for Commercial Bodies	42.15	42.15	0.0%	
h. Building Control Consultancy - Clerk of Works Per Hour	35.30	35.30	0.0%	
i. Construction Related Specifications/Surveys to Other Authorities	At Cost	At Cost		
j. Recovery of officer time in relation to the carrying out of Statutory functions for Enforcement action and works commissioned by the Council and the monitoring pursuant to the Building Act 1984	hourly rate x time	hourly rate x time		
4. <u>CCTV</u>				
Viewing Footage - per hour	49.45	49.45	0.0%	
subject to a minimum charge of	98.90	98.90	0.0%	
External Harddrives - to be supplied to FDC				
per CD	3.75	3.75	0.0%	
per DVD	8.70	8.70	0.0%	
per Video print	1.30	1.30	0.0%	
Subject Access Requests	10.55	10.55	0.0%	
5. <u>Licensing</u>				
a. Part 5 Gambling Act 2005 (wef 01.09.07)				
Initial Registration	40.00 (n)	40.00 (n)	0.0%	
Annual Renewal	20.00 (n)	20.00 (n)	0.0%	
b. Gaming Machines notification for up to 2 machines	50.00 (n)	50.00 (n)	0.0%	
Gaming Machines initial fee for more than 2 machines	150.00	150.00	0.0%	
Gaming Machines anniversary fee for more than 2 machines	50.00	50.00	0.0%	
c. Gambling Act 2005				
Application fee in respect of provisional statement premises				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	

Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
Application fee in respect of other premises				
Bingo premises licence	3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)	0.0%	
Annual fee				
Bingo premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Family entertainment centre premises licence	750.00 (n)	750.00 (n)	0.0%	
Betting premises (other) licence	600.00 (n)	600.00 (n)	0.0%	
Application to vary licence				
Bingo premises licence	1,750.00 (n)	1,750.00 (n)	0.0%	
Adult gaming centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (track) licence	1,250.00 (n)	1,250.00 (n)	0.0%	
Family entertainment centre premises licence	1,000.00 (n)	1,000.00 (n)	0.0%	
Betting premises (other) licence	1,500.00 (n)	1,500.00 (n)	0.0%	
Application to transfer a licence				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application for reinstatement of a licence				
Bingo premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Adult gaming centre premises licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Betting premises (track) licence	950.00 (n)	950.00 (n)	0.0%	
Family entertainment centre premises licence	950.00 (n)	950.00 (n)	0.0%	
Betting premises (other) licence	1,200.00 (n)	1,200.00 (n)	0.0%	
Application for provisional statement				
Bingo premises licence	3,500.00 (n)	3,500.00 (n)	0.0%	
Adult gaming centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (track) licence	2,500.00 (n)	2,500.00 (n)	0.0%	
Family entertainment centre premises licence	2,000.00 (n)	2,000.00 (n)	0.0%	
Betting premises (other) licence	3,000.00 (n)	3,000.00 (n)	0.0%	
d. Sex Establishments				
Initial Application and Annual Renewal	3,200.00 (n)	3,200.00 (n)	0.0%	
Variations to existing licences (10% of application/renewal fee)	320.00 (n)	320.00 (n)	0.0%	
Transfer of existing licence to another person (10% of fee)	320.00 (n)	320.00 (n)	0.0%	
Holders of an existing licence (50% initial fee) for a second licence	1,600.00 (n)	1,600.00 (n)	0.0%	
e. Scrap Metal Dealers - Site Licence				
	380.00 (n)	380.00 (n)	0.0%	

Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
f. Scrap Metal Dealers - Collectors Licence	118.00 (n)	118.00 (n)	0.0%	
g. Scrap Metal Dealers - Transfer of Licence	23.00 (n)	23.00 (n)	0.0%	
h. Scrap Metal Dealers - Variation of Licence	23.00 (n)	23.00 (n)	0.0%	
i. Riding Establishments }				
j. Pet Shops }				
k. Animal Boarding Establishments }				
l. Dangerous Wild Animals Act }				
m. Dog Breeders }				
n. Hypnotism Act Licence	40.15 (n)	40.15 (n)	0.0%	
	Recover costs + vet fees	Recover costs + vet fees		
6. Hackney Carriage/Private Hire Licences				£3000
Drivers Licence				
a. Hackney Carriage Licence (new)	72.00 (n)	80.00 (n)	11.1%	
b. Hackney Carriage Licence (renewal)	72.00 (n)	80.00 (n)	11.1%	
c. Private Hire Licence (new)	72.00 (n)	80.00 (n)	11.1%	
d. Private Hire Licence (renewal)	72.00 (n)	80.00 (n)	11.1%	
g. Drivers Assessment	n/a	n/a		
h. Driver knowledge tests	50.00 (n)	50.00 (n)	0.0%	
Vehicle Licence				
a. Hackney Carriage Licence (new & renewals)	118.00 (n)	120.00 (n)	1.7%	
b. Private Hire Licence (new & renewals)	118.00 (n)	120.00 (n)	1.7%	
c. transfer of plate to another vehicle	n/a (n)	n/a (n)		
d. initial test fee	60.00	60.00	0.0%	
e. Re-retest fee	38.40	38.40	0.0%	
Private Hire Operators				
a. initial issue / annual renewal (3 cars)	72.00 (n)	75.00 (n)	4.2%	
b. each additional car	10.00 (n)	20.00 (n)	100.0%	
Others				
a. new / broken / lost vehicle plate	33.00 (n)	33.00 (n)	0.0%	
b. damaged/lost driver's I.D. card	20.00 (n)	20.00 (n)	0.0%	
c. Cancellation of test	37.00	37.00	0.0%	

Housing, Economic & Community Development

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
7. Licensing Act 2003				
a. Premises Licences & Club Certificates - Initial Fee				
Band A	100.00 (n)	100.00 (n)	0.0%	
Band B	190.00 (n)	190.00 (n)	0.0%	
Band C	315.00 (n)	315.00 (n)	0.0%	
Band D	450.00 (n)	450.00 (n)	0.0%	
Band E	635.00 (n)	635.00 (n)	0.0%	
b. Premises Licences & Variation Fee				
Band A	100.00	100.00	0.0%	
Band B	190.00	190.00	0.0%	
Band C	315.00	315.00	0.0%	
Band D	450.00	450.00	0.0%	
Band E	635.00	635.00	0.0%	
c. Premises Licences & Club Certificate - Annual anniversary fee				
Band A	70.00 (n)	70.00 (n)	0.0%	
Band B	180.00 (n)	180.00 (n)	0.0%	
Band C	295.00 (n)	295.00 (n)	0.0%	
Band D	320.00 (n)	320.00 (n)	0.0%	
Band E	350.00 (n)	350.00 (n)	0.0%	
d. Theft/loss etc of Club Certificate or Summary	10.50	10.50	0.0%	
e. Notification of Change of name or alteration of rules of Club	10.50	10.50	0.0%	
f. Change of relevant registered address of Club	10.50	10.50	0.0%	
g. Application to vary Community premises licence to include alternative licence condition	23.00	23.00	0.0%	
h. Personal Licences	37.00 (n)	37.00 (n)	0.0%	
i. Theft/Loss etc of Personal Licence	10.50	10.50	0.0%	
j. Temporary Event Notice	21.00 (n)	21.00 (n)	0.0%	
k. Theft/Loss etc of Temporary Event Notice	10.50	10.50	0.0%	
l. Transfers	23.00 (n)	23.00 (n)	0.0%	
m. Notification of Interest	21.00	21.00	0.0%	
n. Notification of Change of Licensee's details	10.50 (n)	10.50 (n)	0.0%	
o. Application for Copy of Licence	10.50 (n)	10.50 (n)	0.0%	
p. Provisional Statement	315.00	315.00	0.0%	
q. Interim Authority Notice	23.00	23.00	0.0%	
r. Minor Variation	89.00	89.00	0.0%	
s. Variation of DPS	23.00	23.00	0.0%	

Policy and Governance

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
<p>1. Land Charges</p> <p>a. Residential Basic Search</p> <p>b. Commercial Basic Search</p> <p>c. LLC1 - Registration only <i>For 'hard copy' requests, the fees for (a) - (c) above will be increased by 10%</i></p> <p>d. Part II Enquiries</p> <p>e. Optional Extras</p> <p>f. Extra Parcel of Land</p> <p>g. Additional information - Further than 10 years previous (per hour)</p> <p>h. CON29 information not on Public Registers can now be requested individually A detailed breakdown is available from the Local Land Charges Team</p>	<p>120.00 (n)</p> <p>200.00 (n)</p> <p>28.00 (n)</p> <p>12.00 (n)</p> <p>15.00 (n)</p> <p>15.00 (n)</p> <p>25.00 (n)</p>	<p>120.00 (n)</p> <p>200.00 (n)</p> <p>28.00 (n)</p> <p>12.00 (n)</p> <p>15.00 (n)</p> <p>15.00 (n)</p> <p>25.00 (n)</p>	<p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p>	
<p>2. Electoral Registration</p> <p>a. Sales of the full electoral register</p> <p>(i) Data format - basic charge</p> <p>Data format - plus amount /1,000 entries</p> <p>(ii) Printed format - basic charge</p> <p>Printed format - plus amount /1,000 entries</p> <p>b. Sales of the edited electoral register</p> <p>(i) Data format - basic charge</p> <p>Data format - plus amount /1,000 entries</p> <p>(ii) Printed format - basic charge</p> <p>Printed format - plus amount /1,000 entries</p> <p>c. Sales of the overseas electoral register</p> <p>(i) Data format - basic charge</p> <p>Data format - plus amount /1,000 entries</p> <p>(ii) Printed format - basic charge</p> <p>Printed format - plus amount /1,000 entries</p> <p>d. Copying of candidates' expenses documents - per page</p>	<p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>0.20 (n)</p>	<p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>20.00 (n)</p> <p>1.50 (n)</p> <p>10.00 (n)</p> <p>5.00 (n)</p> <p>0.20 (n)</p>	<p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p> <p>0.0%</p>	
<p>3. Sale of agendas</p> <p>a. Council Summons/Planning Agendas/Cabinet Agendas</p>	<p>11.00</p>	<p>11.00</p>	<p>0.0%</p>	

Policy and Governance

Description of Charge	2013/14 Charge £	Proposed 2014/15 Charge £	% Increase	Estimated Additional Income £
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